

<b>Agenda – Conference Call NMSHSA Executive Committee</b>		
<b>Objective</b>	Updates & Information	
<b>Date</b>	07/19/11	
<b>Time</b>	<b>From:</b> 11:08 EST AM adjourned at 12:03 EST PM	
<b>Dial-in-Number</b>	1-888-537-7715	
<b>Pass code</b>	36798596#	
<b>Conference Room</b>	N/A	
<b>Convener</b>	Jose E. Martinez, Cleofas Rodriguez	
<b>Attendees</b>	Jose E. Martinez, LeeAn R. Benavides, Don Horseman, Joseph Castro Jr., Biz Steinberg <b>Not In Attendance:</b> Barbara Mainster, Delia Hernandez, Richard Langford <b>Guest:</b> Denny DeMers	
<b>No.</b>	<b>Agenda Items</b>	
I.	Approval of Agenda	Jose welcomed everyone to the meeting. He suggested in the interest of time that Items II and III of the agenda be tabled to our August 5, 2011 meeting.
II.	Fiscal Policies & Procedures.	
III.	Personnel Policies	
IV.	NHSA January Leadership Conference	The January leadership conference will be held January 22-26, 2012 at L'Enfant Plaza Hotel. NHSA would like us to partner with them once again, and an invite will be extended to AI/AN Directors to join us. Sandra Carton informed us that Yvette Sanchez-Fuentes has given permission for us to have a MSHS Conference in conjunction with the AI/AN. Dates will need to be determined. It was suggested by Jose and Biz that we should have the

		conference no later than mid March 2012. Sandra has stated that she will communicate with Cleo and Jose concerning the conference. Sandra's suggestion is to start putting together a team that will work on logistics and planning.
V.	January 2012 BOD Meeting	It is possible we may have our January Meeting at the NHSA Leadership Conference. Date has not been determined at this time.
VI.	August 5, 2011 BOD Meeting (Call In)	Jose and Cleo have been working on agenda items that LeeAn will start to compile. Items that will be on the agenda include 990, Fiscal reports, Budget Report, Personnel Policies, and Fiscal Policies and Procedures, 2012 Nat'l MSHS Conference, January Leadership Conference. An invitation has been extended to Guadalupe Cuesta and Sandra Carton to join us for this meeting .
VII.	Policies on Letters of Support	<p>Biz asked if we have ever written letters of support in the past. Jose stated that yes it has been done in the past. Jose stated we have Three options concerning this agenda item. Those being: To take no action on this item, To Support all entities requesting letters of support, or to support only one entity when competition exists. Discussion concerning pros and cons of writing letters of support were given by various members. Jose recommends best practice would be to provide letter of support for all who request one. Denny recommended we research a letter of support policy and be very careful whom we support, with Biz in agreement. LeeAn and Joseph both supported the idea of providing letters of support.</p> <p>A motion was made to create a tight policy on letters of support and to write letters of support for those entities who's mission is in line with the NMSHSA vision.</p>
VIII.	Letter of support for STGi	-No Discussion-
IX.	Letter of support for FHI 360	-No Discussion-
X.	Sign on Letter for NFA	It has been recommended by Jose that Alison Feighan review the NFA letter before the association proceeds signing it.
XI.	Campaigning Guidelines for PA	Joseph informed the EC that there was discussion centered around campaigning guidelines for parent affiliate members. EC Parents were asked to send suggestions to Joseph and Karelia on what they believed should be best practices. Kay, LeeAn, and Delia responded by suggesting some guidelines on campaigning. Joseph and Karelia compiled the suggestions into a Campaigning Draft. This will

		be introduced to the PA Exec. Comm. At their next meeting. Jose suggested that Cleo and Joseph receive guidance from Suzanne Orozco through the new Committee Chairperson Richard Langford. Suzanne would be able to offer some insight on how the new campaigning guidelines will affect bylaws, etc.
XII.	Cleofas' Communication Report	Please See Report. Cleo has informed the Board of some of areas that he is interested in building. Communication/Organization, Capacity Building. He would like to concentrate on Campana para Los Ninos, and he has an interest in using our NMSHSA website to its fullest potential. He has a Communication Corner on the NMSHSA website for those interested in keeping up to date with his activities for the Association.
XIII.	Adjourn	By Acclimation meeting is adjourned at 12:03 PM Est.